

Dear parents,

every hour there is new information and as the situation changes quickly, so does the need to adjust our behaviour.

It is especially important that as few people as possible get infected. Infected people in quarantine should stay at home, people in groups of risk should avoid social contact as much as possible.

Therefore, from now on, everybody who belongs to the following list is forbidden to enter our school:

People...

- Who have a cough and/or have fever.
- Who have a cold, the snizzels that is not related to any type of allergy.
- Who have had contact with someone within the past 14 days, who is confirmed of being infected with the virus.
- Who have had contact with someone within the past 14 days who is suspected to be infected, but for whom no test results are available yet.
- People who are older than 60 years old or belong to a risk group due to previous illness.

The house ban may be enforced with the help of police if necessary. Violation of the ban will be prosecuted.

From Tuesday the 17.03.2020 on, the house ban will be extended so only the children in emergency care and the strictly necessary adults will be allowed on the school premises. We will organize a procedure for bringing and picking up the children.

Emergency care for the children of those parents who work in fields which are essential during this crisis will continue to be available. More information will be provided by the Senate Administration on Monday morning at 8 a.m. A form will be available at the school for the parents who belong to these professional groups and have no other care options.

Please do not plan to leave your children with their grandparents. This is a very important measure. This time our elderly really need our protection. The contagion of elderly people is especially dangerous.

**The following rule apply for Monday:**

Childcare is ensured between 6 a.m. and 6 p.m.

***Under no circumstance should you bring sick children to school.***

Parents who want to keep their children at home can of course do so. Please let us know by E-mail or phone if your child is not coming.

We strongly recommend leaving all children at home. We now have three colleagues who are / were in direct contact with people who are / were ill (cough, fever) and have been shown to be infected. All three colleagues were in school up until Friday.

Between 10 a.m. and 6 p.m. you should pick up learning material for your children. The colleagues have made a diary for each child. In addition there will be a work schedule and other tasks for the coming weeks. At the school entrance door we will show you how this all works. Bring definitely a big bag with you.

### **Learning time for the period of school closure**

For you as parents, the resulting situation is one of special importance and responsibility. It is very important that the children keep learning on a more autonomous way. The older ones will be better at it than the younger children, who will need more support from your side.

Here the parents have to be very supportive. We recommend setting regular working hours for your child. For example from 09:00 to 11:00 and then again from 13:00 to 03:00. Tell your child to write in the provided diary how much and what did he learned on that day. This will also make it easier for you to keep a general overview of it. On Friday, you can reflect on how that worked out.

Finally, it is a perfect time for all available children's books to be read. It is also important to reflect this in the diary. You can also read recipes from cookbooks and cook together with your children. Do not leave your child carelessly outside playing with other children. Think carefully about how you adapt the playtime and the contact of your children with other people, specially if those belong to a group of risk.

These are drastic measures. We should remain calm and try go careful with the situation. Social contacts must be reduced to a minimum and the immune system must be strengthened. Take vitamins and get out to get some fresh air if you consider it necessary.

Another Tipp: Coronavirus-Hotline (030) 9028-2828

We will provide you with regular information on [www.11g32.de](http://www.11g32.de)

Stay healthy! On behalf of all colleagues.